



LAS FLORES WATER COMPANY

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Board of Directors Meeting November 19, 2018 – 5:00 P.M.

**Las Flores Water Company Headquarters
428 East Sacramento Street, Altadena, CA 91001**

AGENDA

1. Call to order.
2. Determination of a Quorum.
3. Opportunity for eligible persons to address the Board on matters within the Board's jurisdiction.
4. Sacramento Shops Building Update by Mr. Ron Phadnis
5. Approval of minutes of the meeting for October 2018. Any additions, corrections or omissions.
6. Review of Financial Statements for October 2018.
7. General Manager Reports:
 - a. Water Quality
8. Action Items:
 - a. 2019 COLA
 - b. End-of-Year Staff Recognition
 - c. Policy for the Conduct of Board Meetings
 - d. 2018 Annual Audit
9. Other Items:
 - a. Confirm December Directors' monthly meeting Monday, December 17th 2018 @ 5:00 P.M.
 - b. Cobb Estate update
 - c. Proposed 2019 O&M and Capital Budget
 - d. Salary Survey
10. Future Agenda Items:
 - a. Reserve policy
 - b. Banking services
 - c. Employee Handbook
11. Adjournment.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board.