



## LAS FLORES WATER COMPANY

428 East Sacramento Street  
Post Office Box 426  
Altadena, California 91003-0426  
Phone 626-797-1138  
Fax 626-797-6138

### **Board of Directors Meeting December 17, 2018 – 5:00 P.M.**

**Las Flores Water Company Headquarters  
428 East Sacramento Street, Altadena, CA 91001**

### **AGENDA**

1. Call to order.
2. Determination of a Quorum.
3. Opportunity for eligible persons to address the Board on matters within the Board's jurisdiction.
4. Approval of minutes of the meeting for November 2018. Any additions, corrections or omissions.
5. Review of Financial Statements for November 2018.
6. General Manager Reports:
  - a. Employee Evaluation
  - b. Sacramento shop
7. Action Items:
  - a. 2019 COLA
  - b. Proposed 2019 O&M and Capital Budget
  - c. Retirement contribution/Employee Handbook
8. Other Items:
  - a. Confirm January Directors' monthly meeting Wednesday, January 23<sup>rd</sup>2018 @ 5:00 P.M.
  - b. Proposed schedule of Director meetings and Company Holidays
  - c. Cobb Estate update
  - d. Banking services
  - e. Financial Advisor
9. Future Agenda Items:
  - a. Reserve policy
  - b. Employee Handbook
10. Adjournment.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether expressly listed for action, may be deliberated and may be subject to action by the Board.